



## **PARENT ANNUAL NOTIFICATION GUIDE**

**2012-2013**

### **NOTIFICATION OF PARENTAL RIGHTS AND RESPONSIBILITIES**

California Education Code (EC) 48980 requires school districts to annually notify parents of their rights and responsibilities with respect to a number of topics listed in the California Education Code. Additionally, Education Code 48982 requires that schools collect signatures from parents to ensure that they have been made aware of how to access the information contained in the Notification of Parental Rights and Responsibilities.

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### **EC 17612: Notification of Planned Use of Pesticide Products**

The only product used to eradicate pests or weeds on Bonita Unified School District campuses is *Roundup*. If *Roundup* is planned for use at a school site, twenty-four hour notice is given with a written notice posted at the main entrance to the site. In addition, the Bonita Unified School district periodically contracts with *Janus Pest Control* for the eradication of swarms of bees. This generally does not require the use of a pesticide. In a case where a pesticide becomes necessary, twenty-four notice is given with a written notice posted at the main entrance to the site.

### **EC 32255: Pupil Right to Alternative Assignment to Animal Dissection**

(a) Except as otherwise provided in Section 32255.6, any pupil with a moral objection to dissecting or otherwise harming or destroying animals, or any parts thereof, shall notify his or her teacher regarding this objection, upon notification by the school of his or her rights pursuant to Section 32255.4.

(b) If the pupil chooses to refrain from participation in an education project involving the harmful or destructive use of animals, and if the teacher believes that an adequate alternative education project is possible, the teacher may work with the pupil to develop and agree upon an alternate education project for the purpose of providing the pupil an alternate avenue for obtaining the knowledge, information, or experience required by the course of study in question.

(c) The alternative education project shall require a comparable time and effort investment by the pupil. It shall not, as a means of penalizing the pupil, be more arduous than the original education project.

(d) The pupil shall not be discriminated against based upon his or her decision to exercise his or her rights pursuant to this chapter.

(e) Pupils choosing an alternative educational project shall pass all examinations of the respective course of study in order to receive credit for that course of study. However, if tests require the harmful or destructive use of animals, a pupil may, similarly, seek alternative tests pursuant to this chapter.

(f) A pupil's objection to participating in an educational project pursuant to this section shall be substantiated by a note from his or her parent or guardian.

32255.4. Each teacher teaching a course that utilizes live or dead animals or animal parts shall also inform the pupils of their rights pursuant to this chapter.

Classes and activities, conducted as part of a program in agricultural education that provide instruction on the care, management, and evaluation of domestic animals are exempt from the provisions of this chapter.

### **EC 35291: Development of Rules for Governance and Discipline**

The governing board of any school district shall prescribe rules not inconsistent with law or with the rules prescribed by the State Board of Education, for the government and discipline of the schools under its jurisdiction. The governing board of each school district which maintains any of grades 1 through 12, inclusive, may, at the time and in the manner prescribed by Sections 48980 and 48981, notify the parent or guardian of all pupils registered in schools of the district of the availability of rules of the district pertaining to student discipline.

Information on school rules and procedures, including the school discipline plan and actions that could result in suspension or expulsion, are produced and distributed by each school site. Please contact your school for more information.

Information on district rules and procedures are contained with the Board Policies and Administrative Regulations. Copies of all Policies and Regulations are maintained in the Office of Educational Services.

### **EC 35291: Nondiscrimination and Sexual Harassment Policy**

#### **Nondiscrimination Policy**

In compliance with the "No Child Left Behind" Act and Title VI, Title IX, Education Amendment Act of 1972 and Section 504 of the Rehabilitation Act of 1973, the Governing Board is committed to equal opportunity for all individuals in education and in employment and does not discriminate on the basis of sex, race, color, national origin, religion, age, handicap or physical or mental disability or any other unlawful consideration.

#### **Sexual Harassment Policy**

It is the policy of the Bonita Unified School District Board of Education that all persons, regardless of their sex, be afforded equal rights and opportunities and enjoy freedom from discrimination of any kind in our educational programs and settings. Furthermore, it is the policy of the Bonita Unified School District Board of Education that sexual harassment of, or by, any employee or student shall not be tolerated. The Board considers sexual harassment to be a major offense, which can result in disciplinary action to the offending employee or suspension or expulsion of the offending student.

1. Pursuant to Education Code Section 212.5, sexual harassment is defined as follows:

A. "Submission to the conduct is explicitly or implicitly made a term or a condition of an individual's employment, academic status, progress, or promotion."

B. "Submission to, or rejection of, the conduct by the individual is used as the basis for employment or academic decisions affecting the individual."

C. "The conduct has the purpose or effect of having a negative impact upon the individual's work or academic performance, or of creating an intimidating, hostile, or offensive work or educational environment."

D. "Submission to, or rejection of, the conduct by the individual is used as the basis for any decision affecting the individual regarding benefits and services, honors, programs, or activities available at or through the educational institution."

2. Students: In addition to the reasons specified in Education Code Section 48900; Section 48900.2 specifies that a student (in grades 4-12) may be suspended from school or recommended for expulsion if the superintendent or principal of the school in which the student is enrolled determines that the student has committed sexual harassment as described in Section 212.5. All recommendations and/or orders to expel shall be made pursuant to Education Code Section 48915.

A. For purposes of this policy, the conduct described in Education Code Section 48900.2 must be considered by a reasonable person of the same gender as the victim to be sufficiently severe or pervasive to have a negative impact upon the individual's academic performance or to create an intimidating, hostile, or offensive educational environment.

B. Any student who feels that he or she has been the victim of sexual harassment as previously defined in this policy pursuant to the provisions of Education Code Section 212.5 shall immediately report the same to the principal or administrator of the school in which he or she is in attendance. The principal or administrator receiving the complaint shall immediately commence an investigation into the complaint. Any student who has knowledge of conduct by employees of the District, volunteers, or other individuals of the school community or students which may constitute sexual harassment as previously defined, are encouraged to immediately report such conduct to the principal or administrator of the school at which he/she is in attendance. The school's progressive discipline guide is printed in each school's handbook.

### **EC 35291: Uniform Complaint Procedures**

The Bonita Unified School District is primarily responsible for complying with applicable state and federal laws and regulations governing educational programs. Whenever possible complaints should be discussed with the teacher or principal and resolved informally. If an informal resolution is not possible, the following formal complaint procedures apply.

The Assistant Superintendent for Human Resources Development will receive and investigate formal written complaints alleging unlawful discrimination or the district's failure to comply with state or federal laws governing categorical programs. The complaint review process shall be completed and the complainant shall receive the District's written decision within 60 calendar days from the date the Human Resources Development Office receives the complaint, unless the complainant agrees in writing to an extension of the time line.

An unlawful discrimination complaint must be filed not later than six months from the date the alleged discrimination occurs, or six months from the date the complainant first obtains knowledge of the facts of the alleged discrimination. The complainant has the right to appeal the District's decision to the California Department of Education (CDE) by filing a written appeal within 15 days of receiving the District's decision. The appeal to the CDE must include a copy of the complaint filed with the District, a copy of the District's decision, and the rationale for appealing the District's decision—was the law misapplied or misinterpreted or were the facts incorrect.

A complainant may pursue available civil law remedies outside of the District's complaint procedures. Complainants may seek assistance from mediation centers or public/private interest attorneys. Civil law remedies that may be imposed by a court include, but are not limited to, injunctions and restraining orders. For discrimination complaints, however, a complainant must wait until 60 days have elapsed from the filing of an appeal with the CDE before pursuing civil law remedies. The moratorium does not apply to injunctive relief and is applicable only if the District has appropriately, and in a timely manner, apprised a complainant of his/her right to file a complaint in accordance with Education Code 262.3 and Title 5 CCR 4622.

Copies of the District's complaint procedures are available free of charge from the Bonita Unified School District Human Resources Development Office, 115 Allen Ave., San Dimas CA 91773.

#### Supplemental Uniform Complaint Procedure (Williams)

The District has established policies and procedures regarding deficiencies related to instructional materials, emergency or urgent facilities conditions that pose a threat to the health and safety of students or staff, and teacher vacancy or mis-assignment. Uniform Complaint Procedures outlined in the Education Code and California Code of Regulations (5 CCR 4600 et seq.) are used to identify, investigate, and resolve complaints regarding those issues according to timelines specified under Uniform Complaint Procedures.

The Uniform Complaint Procedures and Title IX Compliance Officer for Bonita Unified School District is:

Assistant Superintendent, Human Resources Development  
115 W. Allen Avenue, San Dimas, CA 91773  
(909) 971-8200 ext. 5401

Complaints concerning special education programs shall be addressed in accordance with the regulations and procedures of the Special Education Local Planning Area. For more information contact the Senior Director of Special Education, at (909) 971-8330 ext. 5341.

#### **EC 46014: Absences for Religious Observance**

Pupils, with the written consent of their parents or guardians, may be excused from school in order to participate in religious exercises or to receive moral and religious instruction at their respective places of worship or at other suitable place or places away from school property designated by the religious group, church, or denomination, which shall be in addition and supplementary to the instruction in manners and morals required elsewhere in this code. Such absence shall not be deemed absence in computing average daily attendance, if the following conditions are complied with:

- Each pupil so excused shall attend school at least the minimum school day for his grade for elementary schools, and as provided by the relevant provisions of the rules and regulations of the State Board of Education for secondary schools.
- No pupil shall be excused from school for such purpose on more than four days per school month.

### **EC 48205: Acceptable Reasons for Absence from School**

(a) Notwithstanding Section 48200, a pupil shall be excused from school when the absence is:

- (1) Due to his or her illness.
- (2) Due to quarantine under the direction of a county or city health officer.
- (3) For the purpose of having medical, dental, optometrical, or chiropractic services rendered.
- (4) For the purpose of attending the funeral services of a member of his or her immediate family, so long as the absence is not more than one day if the service is conducted in California and not more than three days if the service is conducted outside California.
- (5) For the purpose of jury duty in the manner provided for by law.
- (6) Due to the illness or medical appointment during school hours of a child of whom the pupil is the custodial parent.
- (7) For justifiable personal reasons, including, but not limited to, an appearance in court, attendance at a funeral service, observance of a holiday or ceremony of his or her religion, attendance at religious retreats, attendance at an employment conference, or attendance at an educational conference on the legislative or judicial process offered by a nonprofit organization when the pupil's absence is requested in writing by the parent or guardian and approved by the principal or a designated representative pursuant to uniform standards established by the governing board.
- (8) For the purpose of serving as a member of a precinct board for an election pursuant to Section 12302 of the Elections Code.

### **EC 48205: Right of Pupils to Make Up Academic Work When Absent**

(b) A pupil absent from school under this section shall be allowed to complete all assignments and tests missed during the absence that can be reasonably provided and, upon satisfactory completion within a reasonable period of time, shall be given full credit therefore. The teacher of the class from which a pupil is absent shall determine which test and assignments shall be reasonably equivalent to, but not necessarily identical to, the tests and assignments that the pupil missed during the absence.

(c) For purposes of this section, attendance at religious retreats shall not exceed four hours per semester.

### **EC 48206.3: Availability of Individualized Instruction**

(a) Except for those pupils receiving individual instruction provided pursuant to Section 48206.5, a pupil with a temporary disability which makes attendance in the regular day classes or alternative education program in which the pupil is enrolled impossible or inadvisable shall receive individual instruction provided by the district in which the pupil is deemed to reside.

(b) For purposes of this section and Sections 48206.5, 48207, and 48208, the following terms have the following meanings:

(1) "Individual instruction" means instruction provided to an individual pupil in the pupil's home, in a hospital or other residential health facility, excluding state hospitals, or under other circumstances prescribed by regulations adopted for that purpose by the State Board of Education.

(2) "Temporary disability" means a physical, mental, or emotional disability incurred while a pupil is enrolled in regular day classes or an alternative education program, and after which the pupil can reasonably be expected to return to regular day classes or the alternative education program without special intervention. A temporary disability shall not include a disability for which a pupil is identified as an individual with exceptional needs pursuant to Section 56026.

### **EC 48207 : Students in Residence or Hospital Facilities**

A pupil with a temporary disability who is in a hospital or other residential health facility, excluding a state hospital, which is located outside of the school district in which the pupil's parent or guardian resides, shall be deemed to have complied with the residency requirements for school attendance in the school district in which the hospital is located.



# EC 48980: Schedule of Minimum and Student Free Days

## ACADEMIC SCHOOL CALENDAR, 2012-2013

JULY				
Mon	Tues	Wed	Thur	Fri
2	3	*4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

10 student days		12.5 teacher days		
AUGUST				
<u>Mon</u>	<u>Tues</u>	<u>Wed</u>	<u>Thur</u>	<u>Fri</u>
		1	2	3
6	7	8	9	10
13	14	j 15	l 16	m 17
^ 20	21	22	23	24
27	28	29	30	31

19 student days		19 student days		
SEPTEMBER				
<u>Mon</u>	<u>Tues</u>	<u>Wed</u>	<u>Thur</u>	<u>Fri</u>
* 3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

21 student days		23 teacher days		
OCTOBER				
<u>Mon</u>	<u>Tues</u>	<u>Wed</u>	<u>Thur</u>	<u>Fri</u>
1	2	a 3	af 4	br 5
8	9	10	11	12
15	16	17	18	19
22	23	24	c 25	gs 26
29	30	31		

16 student days				16 teacher days
NOVEMBER				
<u>Mon</u>	<u>Tues</u>	<u>Wed</u>	<u>Thur</u>	<u>Fri</u>
			1	2
5	6	7	8	9
* 12	13	14	15	16
x 19	x 20	x 21	* 22	x 23
26	27	28	29	30

15 student days		15 teacher days		
DECEMBER				
<u>Mon</u>	<u>Tues</u>	<u>Wed</u>	<u>Thur</u>	<u>Fri</u>
3	4	5	6	7
10	11	12	13	14
17	18	19	20	h 21
* 24	* 25	x 26	x 27	x 28
* 31				

18 student days		18 teacher days		
JANUARY				
<u>Mon</u>	<u>Tues</u>	<u>Wed</u>	<u>Thur</u>	<u>Fri</u>
	* 1	x 2	x 3	x 4
7	8	9	10	11
14	15	16	c 17	c 18
* 21	22	23	24	25
28	29	30	31	

18 student days		18 teacher days		
FEBRUARY				
<u>Mon</u>	<u>Tues</u>	<u>Wed</u>	<u>Thur</u>	<u>Fri</u>
				1
4	5	6	7	8
*11	12	13	14	15
*18	19	20	21	22
25	26	27	28	

20 student days		21 teacher days		
MARCH				
<u>Mon</u>	<u>Tues</u>	<u>Wed</u>	<u>Thur</u>	<u>Fri</u>
				1
4	a 5	a 6	a 7	j 8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

17 student days		17 teacher days		
APRIL				
<u>Mon</u>	<u>Tues</u>	<u>Wed</u>	<u>Thur</u>	<u>Fri</u>
* 1	x 2	x 3	x 4	x 5
8	9	10	11	12
15	k 16	k 17	k 18	k 19
k 22	k 23	k 24	k 25	k 26
k 29	k 30			

22 student days		22 teacher days		
M A Y				
<u>Mon</u>	<u>Tues</u>	<u>Wed</u>	<u>Thur</u>	<u>Fri</u>
		k 1	k 2	k 3
k 6	k 7	k 8	k 9	k10
k13	k14	15	16	17
20	21	22	23	24
*27	28	29	30	31

4 student days		4 teacher days		
JUNE				
<u>Mon</u>	<u>Tues</u>	<u>Wed</u>	<u>Thur</u>	<u>Fri</u>
3	4	ce 5	h 6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

First Quarter Begins Aug 20  
 First Quarter Ends Oct 19  
 Second Quarter Ends (semester) Jan 18  
 Third Quarter Ends Mar 22  
 Fourth Quarter Ends (semester) Jun 6  
 First Trimester Ends Nov 16  
 Second Trimester Ends Mar 1  
 Third Trimester Ends Jun 6

a Minimum Day - Elementary (Parent Conf)  
 b Parent Conf K-8 (Student free)  
 c Minimum Day - High School  
 e Minimum Day - Middle School  
 f Minimum Day - K-8  
 g Parent Conf 9-12 (Student free)  
 h Minimum Day K-12  
 j Staff Development Days (All Certificated Staff)  
 k STAR Testing Window  
 l Teacher Work Day (No School) 1 day  
 m Teacher Work Day (No School) 1/2 day  
 p Non-School, Non-Working Day

^ First day of school # Non Sch/non Tch'r Svc Day

### **EC 48980: Information on the California High School Exit Exam (CAHSEE)**

All California public school students are required by state law to earn passing scores on both the Mathematics and the English-Language Arts sections of the California High School Exit Examination (CAHSEE). The Mathematics section is a multiple-choice exam. The English-Language exam has both multiple-choice and written components. A scaled score of 350 or higher is considered passing on both exams.

All students take the CAHSEE for the first time in March of their 10<sup>th</sup> grade year. In 2012-2013, the March testing dates are as follows:

March 12, 2013	English-Language Arts
March 13, 2013	Mathematics

Additional testing dates are provided for students who do not pass one or both sections of the CAHSEE during their 10<sup>th</sup> grade year. Prior to re-taking the CAHSEE, students are provided the opportunity to receive additional instruction designed to prepare them for success on the CAHSEE. The re-testing dates in 2012-2013 are as follows:

November 6, 2012	English-Language Arts
November 7, 2012	Mathematics

May 14, 2013	English-Language Arts
May 15, 2013	Mathematics

Students With Disabilities are required to take the CAHSEE at least once in 10<sup>th</sup> grade. If they do not pass one or both sections in 10<sup>th</sup> grade, they may re-test, but are not required to do so in order to earn a diploma. California Education Code 60852.3 exempts Students With Disabilities from the requirement to pass the CAHSEE in order to earn a high school diploma.

Additional information about the CAHSEE can be found on the California Department of Education web site by following this link: <http://www.cde.ca.gov/ta/tg/hs>

### **EC 48980: Information on Existing Attendance Options**

#### **2012-2013 Permit and Enrollment Information**

##### **Open Enrollment: Intra-District**

Students currently residing within the Bonita Unified School District boundaries may apply for permanent school residency at any Bonita Unified school. An Intra-District Open Enrollment application can be printed from the district web site or picked up from the Office of Student Services. Applications are accepted during a designated window each year, which will be published no later than December 1, 2012 on the district web site.

#### Open Enrollment: Inter-District

Students currently enrolled in schools on the California Department of Education Open Enrollment List may apply to attend a Bonita Unified school under the Open Enrollment Act. To check if your neighborhood school is on the Open Enrollment Act list for 2012-2013, go to this link: <http://www2.cde.ca.gov/openenrollment/schoolapi.aspx?year=2011>. Once there, select "Los Angeles County" and then your home District to see the list of schools. An Inter-District Open Enrollment application can be printed from the district web site or picked up from the Office of Student Services. Applications are accepted during a designated window each year, which will be published no later than December 1, 2012 on the district web site.

#### Permits: Intra-District

Students currently residing within the Bonita Unified School District boundaries and wishing to apply for an Intra-District permit for the first time may submit permits any time. An Intra-District permit application may be picked up from the student's current school of attendance/residence. Intra-District Permits are reviewed by school administration at the requested school and may be denied or revoked if the student has an unacceptable academic record, disciplinary history, or attendance pattern.

#### Permits: Inter-District

Students currently residing outside the Bonita Unified School District boundaries and wishing to apply for an Inter-District permit for the first time may submit permits any time. A new request for an Inter-District permit must first be submitted to the student's current district of residence for release from that district. Inter-District Permits are reviewed by school administration at the requested school and may be denied or revoked if the student has an unacceptable academic record, disciplinary history, or attendance pattern.

#### Enrollment Under the Allen Bill

Families can send their children to BUSD schools if one or both parents/guardians are employed in La Verne or San Dimas for 10 or more hours per week. Families can enroll their children in the school in the same neighborhood as their employer and use the employer's address to establish residency. No permit is required to enroll, and students do not need to be released from their district of residence.

#### **EC 48980: State Funds to Defray Costs of Advanced Placement Exams**

The Bonita Unified School District participates in the Advanced Placement Exam Fee Reimbursement Program through the California Department of Education. Through the program, low income students wishing to take Advanced Placement exams are eligible to have most of the cost of the exam subsidized.

Please contact the school site for more information on how to access these funds.

#### **EC 49403: Prevention and Control of Communicable Disease**

(a) Notwithstanding any other law, the governing board of a school district shall cooperate with the local health officer in measures necessary for the prevention and control of communicable diseases in school age children. For that purpose, the board may use any

funds, property, and personnel of the district, and may permit a licensed physician and surgeon, or a health care practitioner listed in subdivision (b) who is acting under the direction of a supervising physician and surgeon, to administer an immunizing agent to a pupil whose parent or guardian has consented in writing to the administration of the immunizing agent.

(b) (1) The following health care practitioners, acting under the direction of a supervising physician and surgeon, may administer an immunizing agent within the course of a school immunization program:

(A) A physician assistant.

(B) A nurse practitioner.

(C) A registered nurse.

(D) A licensed vocational nurse.

(E) A nursing student who is acting under the supervision of a registered nurse, in accordance with applicable provisions of law.

(b) (2) A health care practitioner's authority to administer an immunizing agent pursuant to this subdivision is subject to the following conditions:

(A) The administration of an immunizing agent is upon the standing orders of a supervising physician and surgeon and in accordance with any written regulations that the State Department of Public Health may adopt.

(B) The school nurse is notified and he or she maintains control, as necessary, as supervisor of health in accordance with Sections 44871, 44877, 49422, and subdivision (a) of Section 49426.

(C) The health care practitioner may only administer immunizations for the prevention and control of any of the following:

(i) Annual seasonal influenza.

(ii) Influenza pandemic episodes.

(iii) Other diseases that represent a current or potential outbreak as declared by a federal, state, or local public health officer.

(c) As used in this section, "supervising physician and surgeon" means the physician and surgeon of the local health department or school district that is directing the school immunization program.

(d) While nothing in this section shall be construed to require the physical presence of the supervising physician and surgeon, the supervising physician and surgeon shall require a health care practitioner under his or her direction to do both of the following:

(A) Satisfactorily demonstrate competence in the administration of the immunizing agent, including knowledge of all indications and contraindications for the administration of the agent, and the recognition and treatment of emergency reactions to the agent that constitute a danger to the health or life of the person receiving the immunization.

(B) Possess the medications and equipment that are required, in the medical judgment of the supervising physician and surgeon, to treat any emergency conditions and reactions caused by the immunizing agents that constitute a danger to the health or life of the person receiving the immunization, and to demonstrate the ability to administer the medications and use the equipment as necessary.

### **EC 49423: Pupil Assistance With Prescribed Medication**

Any pupil who is required to take, during the regular school day, medication prescribed for him or her by a physician and surgeon or ordered for him or her by a physician assistant practicing in compliance with Chapter 7.7 (commencing with Section 3500) of Division 2 of the Business and Professions Code, may be assisted by the school nurse or other designated school personnel or may carry and self-administer prescription auto-injectable epinephrine.

(b1) In order for a pupil to be assisted by a school nurse or other designated school personnel pursuant to subdivision (a), the school district shall obtain both a written statement from the physician and surgeon or physician assistant detailing the name of the medication, method, amount, and time schedules by which the medication is to be taken and a written statement from the parent, foster parent, or guardian of the pupil indicating the desire that the school district assist the pupil in the matters set forth in the statement of the physician and surgeon or physician assistant.

(b2) In order for a pupil to carry and self-administer prescription auto-injectable epinephrine pursuant to subdivision (a), the school district shall obtain both a written statement from the physician and surgeon or physician assistant detailing the name of the medication, method, amount, and time schedules by which the medication is to be taken, and confirming that the pupil is able to self-administer auto-injectable epinephrine, and a written statement from the parent, foster parent, or guardian of the pupil consenting to the self-administration, providing a release for the school nurse or other designated school personnel to consult with the health care provider of the pupil regarding any questions that may arise with regard to the medication, and releasing the school district and school personnel from civil liability if the self-administering pupil suffers an adverse reaction as a result of self-administering medication pursuant to this paragraph.

(A) The written statements specified in this subdivision shall be provided at least annually and more frequently if the medication, dosage, frequency of administration, or reason for administration changes.

(B) A pupil may be subject to disciplinary action pursuant to Section 48900 if that pupil uses auto-injectable epinephrine in a manner other than as prescribed.

### ***Students With Exceptional Needs***

(a) Notwithstanding Section 49422, an individual with exceptional needs who requires specialized physical health care services, during the regular schoolday, may be assisted by any of the following individuals:

(1) Qualified persons who possess an appropriate credential issued pursuant to Section 44267 or 44267.5, or hold a valid certificate of public health nursing issued by the Board of Registered Nursing.

(2) Qualified designated school personnel trained in the administration of specialized physical health care if they perform those services under the supervision, as defined by Section 3051.12 of Title 5 of the California Code of Regulations, of a credentialed school nurse, public health nurse, or licensed physician and surgeon and the services are determined by the credentialed school nurse or licensed physician and surgeon, in consultation with the physician treating the pupil, to be all of the following:

(A) Routine for the pupil.

(B) Pose little potential harm for the pupil.

(C) Performed with predictable outcomes, as defined in the individualized education program of the pupil.

(D) Do not require a nursing assessment, interpretation, or decision making by the designated school personnel.

(b) Specialized health care or other services that require medically related training shall be provided pursuant to the procedures prescribed by Section 49423.

(c) Persons providing specialized physical health care services shall also demonstrate competence in basic cardiopulmonary resuscitation and shall be knowledgeable of the emergency medical resources available in the community in which the services are performed.

(d) "Specialized physical health care services," as used in this section, includes catheterization, gastric tube feeding, suctioning, or other services that require medically related training.

#### **EC 49451: Right to Not Consent to a Pupil Physical Examination**

A parent or guardian having control or charge of any child enrolled in the public schools may file annually with the principal of the school in which he is enrolled a statement in writing, signed by the parent or guardian, stating that he will not consent to a physical examination of his child. Thereupon the child shall be exempt from any physical examination, but whenever there is a good reason to believe that the child is suffering from a recognized contagious or infectious disease, he shall be sent home and shall not be permitted to return until the school authorities are satisfied that any contagious or infectious disease does not exist.

#### **EC 49472: Availability of Pupil Accident Insurance**

Bonita Unified School District health staff can assist parents with the process of enrolling their children into free or low cost health insurance programs such as Medi-Cal, Healthy Families, Healthy Kids and Kaiser Child Health Plan.

Additionally, a parents of a student participating in interscholastic athletic teams may wish to acquire additional accident insurance for the student.

For more information on low cost health or accident insurance, contact the Health Office or the Athletics Department at the school site.

#### **EC 51129: Information on College Admission**

Students earning a high school diploma may choose to pursue higher education in one of three kinds of institutions: Community College, State University, Private College or University. Guidance on how to access admissions information for each is found below.

### Community College

The California Community College system is available to all students with a valid high school Diploma. For more information on admissions and local campuses, visit the California Community Colleges web site at <http://www.cccco.edu/>

### State University

In order for a student to be eligible to attend any of the campuses of the University of California, the student must meet minimum requirements for completed coursework, grades, and scores on the SAT and/or ACT. For a thorough review of all aspects of admission to the University of California, visit the admissions web site at <http://www.universityofcalifornia.edu/admissions/>

In order for a student to be eligible to attend any of the campuses of the California State University, the student must meet minimum requirements for completed coursework, grades, and scores on the SAT and/or ACT. For a thorough review of all aspects of admission to the University of California, visit the admissions web site at <http://www.calstate.edu/admission/admission.shtml>

### Private College or University

Admission requirements and standards vary for private colleges and universities. To obtain more information, contact the private college or university of interest.

## **EC 51129: Information on Career Technical Education**

The Bonita Unified School District offers more than 50 courses in the Career/Technical Education field. For more information on specific offerings at each school site, contact the counseling department or check the Course Handbook on the school web site.

For more information on the goals and objectives of the Career/Technical Education initiative, visit the California Department of Education web site at <http://www.cde.ca.gov/ci/ct/>

## **EC 51129: Availability of On-Campus Counseling**

High schools and middle schools in the Bonita Unified School District employ full-time counselors to assist students with a range of needs, including personal/social issues, academic struggles, and career and post-secondary education planning. For more information on the services provided, and how to access these services, contact the Counseling Office at the school site.

### **EC 51938: Right to Excuse Pupils From Sexual Health Education**

A parent or guardian of a pupil has the right to excuse their child from all or part of comprehensive sexual health education, HIV/AIDS prevention education, and assessments related to that education.

For more information on the content and schedule for sexual health education, as well as procedures for excusing students from participation, please contact the school site.

Anonymous, voluntary, and confidential research and evaluation tools to measure pupils' health behaviors and risks, including tests, questionnaires, and surveys containing age-appropriate questions about the pupil's attitudes concerning or practices relating to sex may be administered to any pupil in grades 7 to 12, inclusive, if the parent or guardian is notified in writing that this test, questionnaire, or survey is to be administered and the pupil's parent or guardian is given the opportunity to review the test, questionnaire, or survey and to request in writing that his or her child not participate.

### **EC 49510: Nutrition Program**

The State Department of Education has established a statewide program to provide nutritious meals and milk at school for pupils, and to provide free meals to the neediest children. In some instances, nominal cash payments may be required.

### **EC 52244: Availability of State Funds to Cover Costs of Advanced Placement Examination Fees**

School districts may apply to the State Department of Education for grant funding to assist economically disadvantaged pupils pay for advanced placement examination fees. School districts that apply for these grants must designate specific school district staff to whom pupils may submit applications for grants and must institute a plan to notify pupils or the availability of financial assistance. A copy of the District's notification of these grant monies, if applicable, is attached.

### **Notification of Right to Request 504 Eligibility Determination and Procedural Safeguards**

Section 504 of the Rehabilitation Act of 1973 Notification of Right to Request 504 Eligibility

Section 504 of the Rehabilitation Act of 1973 protects students with disabilities from discrimination based on their disabilities.

Your child may be eligible for services under Section 504 of the Rehabilitation Act of 1973. You have the right to request a Section 504 eligibility determination meeting and information has to how to do so. Parents of children diagnosed with or suspected of having any type of anxiety disorder, Attention Deficit Disorder, i.e. impulsive, attentive or hyperactive, or other disabilities, who, in the past, were determined to be ineligible under Section 504 or the Individuals with Education Improvement Act (IDEIA), are not precluded from requesting a Section 504 meeting or individualized education planning (IEP) meeting to discuss current eligibility.



Parents and/or Students have the following rights and procedural safeguards under Section 504:

1. Application. Section 504 protections apply to preschool, elementary, secondary and adult school programs or activities that receive federal financial assistance and to the recipients of said federal financial assistance for the operation of such programs and activities.
2. Parents' Rights. You have a right to be informed by the District of your rights under Section 504.
3. FAPE. If eligible under Section 504, your child has the right to a free appropriate public education designed to meet his/her individual educational needs as adequately as the needs of non-disabled students are met.
4. Free Education. If eligible under Section 504, your child has the right to free educational services except for those fees that are imposed on non-disabled students or their parents. If the District refers your child for aide, benefits or services by an entity not operated by the District it may be required to incur the cost of said aide, benefit or service, including the cost of transportation. Insurers and similar third parties are not relieved of an otherwise valid obligation to provide or pay for services provided to a disabled student.
5. Academic Setting. Your child has a right to an education with persons who are not handicapped to the maximum extent appropriate. 34 C.F.R. Section 104.34.
6. Comparable Facilities. If eligible under Section 504, your child has a right to facilities, services, and activities that are comparable to those provided for non-disabled students.
7. Evaluations. Your child has a right to an evaluation prior to an initial Section 504 placement and prior to any subsequent significant change in placement.
8. Evaluation Procedures. Testing and other evaluation procedures must conform to the requirements of 34 C.F.R. Section 104.35 as to validation and administration, to ensure that they assess specific areas of educational need and are administered by trained and knowledgeable personnel.
9. Placement. Placement decisions must be made by a group of persons, including persons knowledgeable about your child, drawing upon evaluation data from a variety of sources, which is documented and reviewed to consider the placement options and the legal requirements in conformity with the least restrictive environment and comparable facilities requirements.
10. Re-evaluations. If eligible under Section 504, your child has a right to periodic re-evaluations prior to any significant change in placement.
11. Notice. You have the right to receive notice as to yours and your child's rights as they pertain to the right to examine records, the right to an impartial hearing, the right to be represented by counsel, and the right to a review procedure concerning any decisions made on behalf of your child.
12. Nonacademic Services. Your child has the right to an equal opportunity to participate in extracurricular activities such as, counseling, athletics, recreation, and special interest groups or clubs. 34 C.F.R. Section 104.39.
13. Records. You have the right to examine relevant educational records of your child.

14. Due Process Procedures. You may have the right to an impartial hearing with respect to the District's action regarding your child's identification, evaluation, or educational placement, with opportunity for parental participation in the hearing and representation by an attorney.
15. Periodic Review. If eligible under Section 504, your child has a right to a periodic review of his or her Section 504 plan. Such meetings generally occur one time per year. However, if you believe that changes may be necessary to effectuate your child's educational program, you may request a Section 504 Plan meeting. The meeting shall be held within a reasonable period of time after receiving the parents' request.
16. Pre-disciplinary Considerations. If eligible under Section 504, your child has the right to a pre-disciplinary determination as to whether any misconduct was a manifestation of his or her disability.



**BONITA UNIFIED SCHOOL DISTRICT**  
**Parent Acknowledgement of Notification of Rights and Responsibilities**  
**2012-2013**

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Each year, public school districts in the State of California are required by Education Code #48980, to “.... annually notify students, parents, and guardians of their rights and responsibilities.” In addition, Education Code 48982 requires that an acknowledgement of notification of these rights and responsibilities must be signed by the parent or guardian and returned to the school.

This information is contained in the **Parent Annual Notification Guide**, which can be found on the District web site: <http://do.bonita.k12.ca.us>. If you would like a printed copy, please request one from your school site.

Please review the contents of the **Parent Annual Notification Guide** with your children, and then complete the signature section below.

If you have any questions, please contact your student’s school site, or contact the Student Services Office at (909) 971-8200, ext. 5321.

***PLEASE COMPLETE THE SECTION BELOW AND RETURN TO THE SCHOOL SITE***

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**BONITA UNIFIED SCHOOL DISTRICT**  
**Parent Acknowledgement of Notification of Rights and Responsibilities**  
**2012-2013**

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_

School: \_\_\_\_\_

Parent Acknowledgement:

*I have been notified of my rights under Education Code 48980 and can access specific information contained in the Parent Annual Notification Guide. I sign this acknowledgement below on behalf of myself and the above named student.*

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date