

Dear Student/Parent/Guardian:

I strongly believe that the classroom should be a place where every student has the opportunity to learn. To insure productive learning time, I expect each student to be respectful of others and show good behavior in my class. The following rules will apply to everyone in the class:

- Follow directions the first time given.
- Be respectful of your teacher, classmates and environment.
- Be on time and prepared for class. Have homework out and ready to be stamped at the beginning of the period.
- Stay in your seat unless you have permission to leave it. To get permission, raise your hand and wait to be recognized.

Homework – Homework will be assigned every night. In order to receive full credit, every homework assignment must be completed on time and in an acceptable format. All homework should be done in pencil. Homework done in ink will not receive credit. I will check and stamp it if it is done properly. Homework will be collected daily. At that time the student will receive credit for each assignment stamped. Late homework (work without a stamp) will not be given credit. The homework assignment list is located at the Bonita High School website.

When homework is assigned and on the day it is due there are now consequences for not doing the assignment. If less than 50% of the homework is not attempted, a detention will be assigned. If you attempt approximately 50 – 75/80% of the homework, you will not receive credit. You will need to attempt 75 – 80% to receive credit for the assignment.

Supplies – All students are required to bring their book, paper, pencils, and erasers to class **everyday** unless notified otherwise.

Make-up work – It is the student's responsibility to make-up all assignments, quizzes, and tests missed. All work must be made up within the same number of days the student was absent. All make-up tests will be essay. There will be no make-up quizzes. Please refer to the quiz and test make-up policy.

Tardy policy – A student is considered tardy if they are not in their seat when the bell rings to begin class. A student is allowed one unexcused tardy per semester before detention is given. A detention of one hour will be assigned for every tardy after the first one. If a student is tardy four or more times in a single semester, a Saturday school will be assigned for each tardy beginning with the fourth tardy and a U in citizenship.

In order to give you an approximation of how work is evaluated in this class, the grading scale is the following:

A	100 - 90
B	89 - 80
C	79 - 70
D	69 - 60
F	59 - 0

The will be absolutely NO rounding of grades.

The final grade is made up of the components listed below. These percentages are approximations, but should give you an indication of how each portion of the class is weighted. Projects may not be included. If that is the situation, then 5 % will be added to quizzes and 5 % will be added to tests.

Homework	15%
Performance Task/ Layered Activities	10%
Quizzes	25%
Tests	35%
Final Examination	15%

Parents/Guardians - I am always willing to discuss any matter that concerns you and your child. You may send notes with your child, call the school and leave a voicemail, or send me an e-mail. I will get back to you as soon as possible.

My e-mail address is d.shibuya@bonita.k12.ca.us

Preparation for class and good study habits require a commitment from your child and from you. I look forward to all of my students achieving academic success this year.

Sincerely,

David Shibuya

Student Name (please print)

Parent Name (please print)

Student Signature

Parent Signature

Date

Date

Parent e-mail (please print)